



Chappaqua School Foundation

***Chappaqua School Foundation, Inc.  
2012 Grant Application  
Deadline: January 27, 2012***

*Founded in 1993, the Chappaqua School Foundation (CSF) is dedicated to enriching the educational experience of our students by encouraging the entire school community to imagine, design and propose programs that might otherwise be beyond the scope of our current school budget.*

*Each year, the grants funded by CSF produce exciting learning programs--many of which are then adopted as part of the permanent school curriculum--that fulfill the needs of our students while increasing their potential for intellectual curiosity and academic excellence.*

*Through the generosity of our community, and the partnership with our School District, CSF is now helping bring more ideas to fruition than ever before. We encourage you--teachers, administrators, students and parents--to submit your grant applications for meaningful projects and programs that will enhance students' learning opportunities.*

**CHAPPAQUA SCHOOL FOUNDATION MISSION STATEMENT**

The mission of CSF is to enhance the education of Chappaqua's students by funding meaningful initiatives beyond the scope of the school budget.

**CHAPPAQUA SCHOOL DISTRICT MISSION STATEMENT**

The mission of the Chappaqua Schools is to create a community of learning, where students, parents and staff are joined in the pursuit of academic excellence and personal growth in a caring environment. We seek to develop each student's full potential through a challenging curriculum, a diversified faculty, and a commitment to intellectual freedom. We will teach basic skills, foster creative and critical thinking and provide a foundation for life-long learning. We will nourish our students' emotional lives and guide their social development, instilling in them an appreciation of self-worth, of individual differences, and of global interdependence. We will help them to learn to manage freedom and to act ethically so that each may become a responsible, contributing member of society.

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**Grant Guidelines:**

Grants should...

1. Directly support the educational objectives expressed in the Mission Statements of the Chappaqua School Foundation and the Chappaqua Central School District
2. Be meaningful, enriching the educational experience of students within the Chappaqua School District
3. Favor collaboration among schools and/or departments within a school, to the extent possible
4. Have support of all school departments involved in implementing the grant program
5. Include clear implementation plans, timetable, budget and project assessment
6. Not primarily support an extracurricular organization or club
7. Be for items unlikely to be covered by the school budget
8. Not provide funding for a previously funded program within the same school
9. Be carefully reviewed, approved and signed by the school's principal

Note: All technology grants require pre-approval from the Chappaqua Central School District's Director of Technology (currently Darleen Nicolosi); please note earlier submission deadline of January 20, 2012.

Grant submissions must be received by **Friday, January 27, 2011**. Please email a copy of your grant application, including the signature page, to Ellen Miller at [Ellen@millerconsulting.net](mailto:Ellen@millerconsulting.net) (signature page alone may be faxed separately to 212-888-8438). Please send additional hardcopy materials to Ellen Miller, Chappaqua School Foundation, P.O. Box 202, Chappaqua, New York, 10514.

*Grant approval is discretionary, and grants may not be funded even if the above criteria are satisfied.*

PLEASE NOTE: Individuals who receive a CSF grant are asked to submit an interim update by March 2013, and a full report the following year, in early June 2014.

## Chappaqua School Foundation Liaisons

Please contact the following individuals if you have questions or require assistance with the grant application:

Horace Greeley High School	Susan Schwartz, 238-1562, <a href="mailto:slschwartz23@gmail.com">slschwartz23@gmail.com</a> Ingrid Hershman, 238-1142, <a href="mailto:5hershmans@gmail.com">5hershmans@gmail.com</a>
Seven Bridges Middle School	Diane Wendel, 238-2227, <a href="mailto:dwendel@optonline.net">dwendel@optonline.net</a> Allison Wintner, 941-0643, <a href="mailto:awintner@optonline.net">awintner@optonline.net</a>
Robert E. Bell Middle School	Ellen Miller, 238-1140, <a href="mailto:Ellen@millerconsulting.net">Ellen@millerconsulting.net</a>
Grafflin Elementary School	Nona Ullman, 238-1690, <a href="mailto:nona.ullman@gmail.com">nona.ullman@gmail.com</a>
Roaring Brook Elementary School	Jackie Glassman, 238-2989, <a href="mailto:jaglassman@optonline.net">jaglassman@optonline.net</a> Jane Shepardson, 238-0196. <a href="mailto:janeshep@optonline.net">janeshep@optonline.net</a>
Westorchard Elementary School	Jim Nottingham, 944-8380, <a href="mailto:jamesnottingham@hotmail.com">jamesnottingham@hotmail.com</a>

(These first three pages for your information only – please do not resubmit).

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2012 CSF Grant Application

**Grant Application Due Date: Friday, January 27, 2012**

<b>Your Name:</b>	<b>Phone:</b>
<b>Email:</b>	<b>School:</b>
<b>Grant Name:</b>	<b>Grade level:</b>
<b>Curriculum Area:</b>	
<b>Budget - include TOTAL amount requested:</b>	

**1. SUMMARY** (Summarize the purpose of the project/program, including how this project/program will enhance or support your current practices and/or how it will provide an excellent educational experience.)

**2. OBJECTIVES** (Is the project/program breaking new ground? Specify the skills, knowledge, and/or personal growth areas students will acquire after completing the program. Please detail the number and grade level(s) of teachers and/or students benefitting from the project/program.)

**3. ACTIVITIES** (What will students do? Be specific.)

**4. PLAN OF ACTION** (What are the necessary steps to put your grant in action? What is the timeline for each step? Include start date and completion date.)

**5. RESOURCES** (What will you need to implement the project/program?)

**6. BUDGET** (Please attach a detailed summary of the expenses. Below please provide total numbers by area listed. If the project/program extends beyond the funding of the grant, how will you support it?)

Materials/Supplies	_____	Shipping	_____
Equipment	_____	Other	_____
Labor/Contracted Services	_____		

**7. ASSESSMENT** (How will you monitor the project/program? How will you measure its success? How will you share the results with: Your colleagues? Other teachers and administrators within the district? CSF? Examples may include, but are not limited to: student and teacher feedback/testimonials; a portfolio of student or teacher work; the amount of instructional time students are engaged in innovative, critical thinking activities; pre- and post- assessments; estimated instructional time saved; increased amount and quality of time teachers from different schools work together; summary report of improvements in teaching practice and/or student learning; and/or measures identifying increased student engagement, such as attitudinal surveys.)

**8. PRIOR EXPERIENCE** (What experience have you had with this project/program? Do you know of another teacher or school district's experience with it? Please describe.)

***CSF requests all approved grant recipients identify their project/program as being funded by CSF and publicize them to parents and to the community at large. Approved grant recipients are asked to submit an interim update by March 2013, and a full report in early June 2014, to share the impact and success of their grant.***

**REQUIRED SIGNATURE PAGE**

Signature page may be scanned in and sent via email along with actual grant application OR signature page alone may be faxed separately to 212-888-8438.

Grant Name: \_\_\_\_\_

School: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Approval of Principal: \_\_\_\_\_

Signature

**TECHNOLOGY GRANTS**

Grants involving technology require the pre-approval of Darleen Nicolosi, Director of Technology, Chappaqua Schools (please send a copy to Darleen for review by **Friday, January 20, 2012**):

Approval of Darleen Nicolosi: \_\_\_\_\_

Signature

*(Revised October 2011)*